



CHECK-OUT LIST FOR CAMPSITES

Camp Name: _____ Unit Used: _____ Dates Used: _____

Recognizing that camp is an outdoor facility, we understand that dust and cobwebs are inevitable, but if troops pitch in we can all have a cleaner and more enjoyable campsite. Thanks for your help! Once you're finished cleaning up, please contact the camp Ranger to come and check you out.

Do not leave your campsite until you have been checked out by the Ranger.

Leaders are responsible for the final check, but girls working in Kaper patrols should do the clean-up. Please remember that the camp Ranger will ask you to go back and clean an area if it is left messy before you depart.

Troops that leave facilities without cleaning them properly will be charged a \$75 fee.

TENTS & CABINS:

- Platforms & floors swept
- Flaps & walls fastened down
(Tie flaps in half Bows only)
- Mattresses wiped down with bleach solution
- Mattresses propped on sides to air
- Correct # beds in each tent or cabin
- Area around & under tent free of trash
- Lights turned off

TROOP HOUSES/LODGES:

- Swept, mopped & cleaned
- Windows closed & secured
- Doors locked
- Equipment put away
- All food, garbage & troop gear removed
- Lights off
- Heat/A.C. turned down/up (not off)

DINING HALL(if used):

- Swept, mopped & cleaned
- Bathrooms cleaned
- All food, garbage & troop gear removed
- Tables & chairs put away
- Lights off, fans off
- Doors locked, windows closed
- Heat/A.C. turned down/up (not off)

UNIT SHELTER:

- Swept & cleaned
- Equipment put away
- All food, garbage & troop gear removed
- Lights off
- Doors locked

BATH & TOILETS:

- Swept, mopped & cleaned
- Bath cloths, shampoo bottles, & trash removed
- Toilets, sinks, mirrors & counters cleaned
- Lights off

SINKS IN ALL FACILITIES:

- Cleaned; soap, food, dish cloths removed
- Drain free from food debris (DO NOT POUR GREASE OR MOP WATER IN SINK! Dispose of properly)

FIREPLACES/FIRE-RINGS IN ALL FACILITIES:

- Make sure fire is TOTALLY out
- Remove trash, food, cans, cigarette butts, etc

- Place all fireplace ashes & unburned wood in outside fire circle or ash can

- Replenish & neatly arrange wood piles
- Leave enough wood for the next troop

GARBAGE:

- All trash tied up & placed in camp ranger's truck
- Take recycling home!
- Unit areas & trails cleaned & free from debris

REFRIGERATORS:

- All food removed
- Cleaned/wiped down (inside & out)

EQUIPMENT:

- Cleaned & stored neatly in place
- If borrowed, returned to proper place
- If broken, damaged, lost, etc., inform the Ranger
- Oil cast iron skillets (see proper care instructions)

PROGRAM AREAS (IF USED):

- Equipment (lifejackets, paddles, bows, arrows, etc) stored neatly in proper place & locked up
- Clean area of litter & trash
- Cleaned bathrooms & indoor spaces

Any issues or repairs noticed by your troop that the Ranger needs to know about? _____

Attendance Report

Girls: _____ # Women: _____ # Men: _____ Troop #: _____ Troop's County: _____

FOR RANGER USE: (circle one) Site was left clean & undamaged

Site was left unclean & damaged

Leader's Signature: _____ Date: _____

Ranger's Signature: _____ Date: _____